

SECURED CREDITOR'S VALUATION AND CLAIM FORM

SECTION 305 (4) COMPANIES ACT 1993

..... (In Liquidation) – “The Company”

(to be completed and returned by: (DATE)

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| <p>NAME AND POSTAL ADDRESS OF CREDITOR IN FULL</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Telephone Number: () _____</p> <p>Email: _____</p> <p>Bank Account #: _____ (attach proof of bank account number)</p> <p>Reference: _____ (if applicable)</p> | <p>* Any personal information collected is for the purpose of administering the liquidation in accordance with the Companies Act 1993.</p> <p>The information will be used and retained by the CS Insolvency (accredited Insolvency Practitioners), a division of Coombe Smith (PN) Limited, Chartered Accountants and Business Advisors, and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993.</p> <p>Under Section 305(4) of the Companies Act 1993 the valuation and claim made by a secured creditor claiming as an unsecured creditor against a company in liquidation for the balance due must be in this prescribed form and must –</p> <p>(a) Contain full particulars of the valuation and any claim; and</p> <p>(b) Contain full particulars of the charge including the date on which it was given; and</p> <p>(c) Identify any documents that substantiate the claim and charge.</p> <p>You may have access to and request correction of any personal information.</p> <p>(*Not applicable, if creditor is not an individual within the meaning of the Privacy Act 1993).</p> |
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CLAIM DETAILS

I, _____

(If claim is made on behalf of creditor, specify relationship to creditor and authority)

Claim that after valuing the security as at the date the Company was put into liquidation, the abovenamed credit is an **unsecured** creditor of the company for the sum of *(amount in words & figures)*: \$ _____

_____ *(amount in words)*

Full particulars of the valuation, claim and charge are set out, and any supporting documents that substantiate the claim and the charge are identified, on the reverse of this form.

(The Liquidators may require the production of a document under Section 305 (5) of the Companies Act 1993. You are not required to attach any supporting documents at this stage, but you may attach them now if you think it would expedite the processing of the claim).

| | |
|----------------------|-------------------------------------|
| SIGNED: _____ | DATE: / / |
|----------------------|-------------------------------------|

WARNING –

It is an offence under Section 305(11) of the Companies Act 1993 to –

Make or authorise the making of, a claim that is false or misleading in a material particular knowing it to be false or misleading; or

Omit, or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular.

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|---|---|----------------------------------|-------------------------|---------------------|--|-------------------------|-------------------------|----|--|--|----------------------------------|-------------------------|---------------------|--|-------------------------|-------------------------|
| <p>Received (Date Stamp)</p> | <p>RESERVED FOR OFFICE USE:</p> <p>Claim admitted/rejected for voting purposes: <input type="text"/> Signed: <input type="text"/> Date: <input type="text"/> / <input type="text"/> / <input type="text"/></p> <p>(Delete one)</p> <table style="width:100%;"> <tr> <td style="width:50%;"><u>CLAIM REJECTED FOR PAMENT</u></td> <td style="width:25%;">Preferential Claim for:</td> <td style="width:25%;">Ordinary Claim for:</td> </tr> <tr> <td></td> <td>\$ <input type="text"/></td> <td>\$ <input type="text"/></td> </tr> <tr> <td style="text-align:center;">or</td> <td></td> <td></td> </tr> <tr> <td><u>CLAIM ADMITTED FOR PAMENT</u></td> <td>Preferential Claim for:</td> <td>Ordinary Claim for:</td> </tr> <tr> <td></td> <td>\$ <input type="text"/></td> <td>\$ <input type="text"/></td> </tr> </table> <p><input type="text"/> Signed Liquidator: <input type="text"/> Date: <input type="text"/> / <input type="text"/> / <input type="text"/></p> <p>Note: If the decision to admit or reject a claim is amended, the Liquidation Regulations 1994 requires that it be recorded in writing.</p> | <u>CLAIM REJECTED FOR PAMENT</u> | Preferential Claim for: | Ordinary Claim for: | | \$ <input type="text"/> | \$ <input type="text"/> | or | | | <u>CLAIM ADMITTED FOR PAMENT</u> | Preferential Claim for: | Ordinary Claim for: | | \$ <input type="text"/> | \$ <input type="text"/> |
| <u>CLAIM REJECTED FOR PAMENT</u> | Preferential Claim for: | Ordinary Claim for: | | | | | | | | | | | | | | |
| | \$ <input type="text"/> | \$ <input type="text"/> | | | | | | | | | | | | | | |
| or | | | | | | | | | | | | | | | | |
| <u>CLAIM ADMITTED FOR PAMENT</u> | Preferential Claim for: | Ordinary Claim for: | | | | | | | | | | | | | | |
| | \$ <input type="text"/> | \$ <input type="text"/> | | | | | | | | | | | | | | |

VALUATION OF SECURITY

PARTICULARS OF THE CHARGE

Description of charge:

Description and location of property subject to the charge:

Date charge given *(or date of acquisition of property subject to the charge)*:

If applicable, details of registration (including date):

PARTICULARS OF THE VALUATION

Amount security valued at: \$

Particulars of valuation:

IDENTIFICATION OF ANY DOCUMENTS THAT SUBSTANTIATE THE CLAIM AND THE CHARGE

(If not already supplied in either of the above boxes)